**FYP Meeting #1**

Minutes of meeting held in SOE/SOSS GSR 2-15 on Friday, 28/9/2018 at 7.30pm

|  |  |  |
| --- | --- | --- |
| Present: | Hani ‘Aiman | Scribe |
|  | Nur Hazirah |  |
|  | Sravani |  |
|  | Nurfarihin |  |
|  | Yiting |  |
|  | Wei En |  |
|  |  |  |
| Absentees: |  |
| (with apologies) |  |

Hani called the meeting to order at 7.45pm.

|  |  |  |
| --- | --- | --- |
| **S/N** | **Item** | **Action** |
| **1.** | **Apologies for absence** |  |
|  | Everyone was present. |  |
| **2.** | **Update on the meeting with Ole** |  |
|  | Hani updated the team on the flow of the applications and informed them of the API and budget discussed with Ole. |  |
| **3.** | **Any other matters** |  |
|  | * **Set-up of GIT**   The team set-up a GIT repository using GIT Hub.   * **Delegation of task**   1) Set-up database  2) Set-up NETBEANS  3) Do up diagrams (Use-case/Navigation/Class)  4) Wiki page | Farihin WeiEn  Srav  Hani |
| **4.** | **Date of next meeting** |  |
|  | Date of next meeting will be 5 October 2018, 6:30pm at SOE/SOSS GSR 2-16. | All |

Hani closed the meeting at 10.00pm.

Recorded by:

Hani ‘Aiman

Project Manager

28/9/2018

Confirmed by:

Nur Hazirah

Back-end Developer

28/9/2018